



Contract Furniture™

130B Anderson Avenue, Mount Vernon, NY 10550 – Phone: 914.476.5000

MAINTENANCE INSTRUCTIONS

GENERAL CLEANING

- We recommend that you vacuum upholstered furniture often (possibly at half power), ideally every week.
- Upholstery fabrics made of polyurethane should be wiped with a clean dry or damp cloth or vacuumed with a soft brush.

TEXTILES

- JAJ suggests that you contact the appropriate fabric supplier/provider to confirm maintenance instructions for their products.
- Cleaning and maintaining upholstered furniture regularly is important to retain the appearance of the fabric and to prolong its lifespan. With time, dust and dirt can cause furnishing fabrics to change color and exacerbate wear. An accumulation of dust and dirt also contributes to a poor indoor climate, while impairing the fire-retardant properties of the upholstery material. It is therefore important to regularly maintain and clean your upholstered furniture.

LEATHER

- JAJ suggests that you contact the appropriate leather supplier/provider to confirm maintenance instructions for their products.
- In so far as possible, we recommend that you do not place leather furniture in direct sunlight or close to heat sources such as radiators or wood-burning stoves.
- Regularly vacuum your leather furniture with a soft brush, and avoid using detergents and sharp implements.



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WOOD VENER

Normal Cleaning:

- Dust furniture with a slightly damp soft lint-free cloth.
- Wipe dry with a dry soft cloth in the direction of the wood grain.

Once a Month:

- Clean the surface with a soft cloth dampened with a quality cleaner formulated for wood furniture.
- Wipe the surface in the direction of the wood grain to remove dirt and fingerprints.
- Wipe dry with a clean dry cloth.

Twice a Year:

- Apply a good quality furniture polish with a clean soft cloth. Do not use aerosol-powered cleaners or polishes. Also, do not use polishes containing waxes or abrasives, or polishes that are oil based.

Minor Repair of Water Rings, Stains, and Scratches:

- Rub the surface lightly in the direction of the wood grain using No. 000 steel wool.
- Apply a scratch-removing polish with a color and value that simulates the veneer.
- If the scratches are deep, consult a professional furniture refinisher.

STAIN REMOVAL

- If you are unlucky, it is important to do what you can to remove the stain immediately.
- Marks from thick or solid substances (for example wax and chewing gum) should be scraped off as much as possible with a blunt knife or spatula before further treatment. A dried stain can be vacuumed for loose particles before further treatment.
- In the case of spills, blot the liquid with an absorbent clean cloth before further cleaning.
- Marks which do not contain fat should initially be removed by carefully dabbing them with a clean, non-fluffy cloth or a sponge wrung out with clean warm water. Remove the stain working from the outer edge and in toward the center. Grease stains can be removed with suitable stain removers. We always recommend that you test your upholstery fabric cleaner on an inconspicuous area before using it on the main part of the upholstery.



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- Do not use excessive force when rubbing the fabric, as this can damage the fabric and cause loss of color.
- To avoid discolorations to the microfibers in the upholstery fabric, it is recommended that you dry the material with a hair-dryer after cleaning. It is important that the upholstery fabric is completely dry before you start using the furniture again.
- Be careful with the use of solvents, since these can dissolve underlying upholstery materials. Furthermore, do not use undiluted detergents, bleaching agents, ammonia and soaps intended for hard surfaces on upholstery fabrics.

CARING FOR LOOSE CUSHIONS

- If your furniture has loose cushions, it is a good idea to turn the cushions around periodically to ensure they are exposed to uniform wear.

Down-filled cushions should be fluffed and plumped up regularly (dependant on usage) to ensure that the down is equally distributed inside the cushion to maintain the shape of the cushion.